

## BOD Report

Executive Secretary

January 9, 2017

### Executive Secretary:

- **Sanctions/Meet Schedules/Requests for Bids** – Several spring meets still need to be posted. Tentative schedule for Long Courses has been posted. Several additional requests for meets for 2017-2018 have been received. Notices to clubs hosting long course 2017 meets were sent mid-December and flyers, applications and fees are due January 15 (penalty will be assessed for any meets received after that date). Sanction committee will meet after January 15 and summer meets will then be posted when sanctioned.
- **All Star Meet:** The entire All Star application, selection, and payment process has been done on line. Eighty swimmers were chosen from an applicant pool of 140. All release forms and code of conduct forms were filed electronically using GoogleForms. All payments have been received electronically through PayPal and funds have been transferred to the MW checking account. Entries have been sent to meet host. Payments have been requested for staff and pictures have been ordered. Swimmer list is posted on the MW Team site and on the MW website. Additional information for participants will be posted on the MW Team site.
- **High School Season:** Notice was sent to MW head coaches and club contacts regarding the MW policy for observation for High School meets. All conference meets, the high school State Meet, as well as two requested invitationals will be observed. Times for any swimmer who is registered at the time of the swim will be entered into both SWIMS and the MW database. List of MW observed meets has been sent to USA Swimming contact.
- **Website:** Website is updated as needed. Anything of note that needs to be posted can and will be placed on the MW website. Officers listing and club listings have been updated (club information taken from SWIMS).
- **Awards for Championship Meets:** Medals for spring meet have been ordered.
- **FYI:** I have been keeping a list of things that I actually do by month and journaling what is actually entailed in getting the job done.