General Chair	Betsy Purcell
Adm Vice Chair	Toby Rees
Senior Vice Chair	Jimmy Parmenter
Age Group Chair	Emma McEntarffer
Technical Chair	Jay Thiltgen
Treasurer	Stefanie Martinez
Registration	Scot Sorensen
Finance Chair	Tony Storer
Operational Risk	Lori Howard
Official Chair	Steve Marchitelli
Safe Sport Chair	Aidan Cho
Coaches' Rep	Katherine Anglin
Athlete	
	NA - uti NA/ - l - t l
Representative	Marti Walstad
Athlete	
Representative	Diana Brailita
Athlete	
Representative	Maris Grabill
Delegate At Large	Jeff Nelson
Delegate At Large	Debra Pearson
Delegate At Large	Sam Bach
Executive Secretary	Betty Kooy
Past General Chair	Carol Olson



Board of Directors Meeting

Tuesday, November 17, 2020 • 8:30 PM Zoom Meeting – See Attached Link

MEETING AGENDA

- 1. Welcome and Roll Call
- 2. Declaration of Conflict of Interest Statement
- 3. Review and Approve July 2020 Meeting Minutes
- 4. Consent Agenda
 - Membership/Registration Coordinator Report
 - Executive Secretary Report
- 4. Current Business
 - Finance Brief Update
 - Sanction Update
 - SC Championships
- 5. Announcements/Information
- 6. Adjournment

Betsy Purcell is inviting you to a scheduled Zoom meeting.

Topic: MWS BOD Meeting

Time: Nov 17, 2020 08:30 PM Central Time (US and Canada)

Join Zoom Meeting

https://zoom.us/j/98809714702?pwd=WHBWb3hBUm5BYktDRjY1

VUFkbGRIQT09

Meeting ID: 988 0971 4702

Passcode: 767170 One tap mobile

+16699009128,,98809714702#,,,,,0#,,767170# US (San Jose)

+12532158782...98809714702#.....0#..767170# US (Tacoma)



MINUTES Draft

DATE: 09/15/2020

TIME: 8:30 p.m.

LOCATION Zoom Conference Call

Call to Order

- Midwestern Board of Directors
- Board Meeting
 - o Called to order Betsy Purcell 8:33 p.m.
 - o Purpose of Meeting: Regular BOD Meeting
- Roll Call
 - o Introduction of new members BOD members introduced selves to Katherine Lincoln, Coach Rep.
 - Noted were the open positions which will be addressed under Current Business
 - Attendees: Betsy Purcell, Toby Rees, Jimmy Parmenter, Emma McEntarffer, Stefanie Martinez, Scot Sorensen, Tony Storer, Steve Marchitelli, Katherine Anglin, Marti Walstad, Jeff Nelson, Jay Thiltgen, Betty Kooy, Carol Olson
 - o Absent: None
- Declaration of Conflict of Interest Statement: Read; no declarations

Approval of Previous Minutes

- Corrections and Additions : None
- Motion to Accept-Stefanie Martinez; Seconded-Jimmy Parmenter; Approved

Consent Agenda

- Documents
 - Executive Secretary
 - Membership/Registration Coordinator Report
- Motion to Accept-Steve Marchitelli; Seconded-Emma McEntarffer; Approved

Current Business

- Investment Committee Carol Olson stated that goals for updating the Investment Policy were not accomplished and would like to pursue toward a sound investment policy for MW.
- Finance Tony Storer
 - o Shared Documents: Balance sheet, P & L, Budget that were run on September 8
 - Brief update very little income, some loss, but new registrations should be coming in
 - Question regarding a 2nd round of club reimbursement from Midwestern; USA swimming has had two rounds of grant funds and some MW clubs did apply and receive funds; noted lack of current revenue stream to fund any MW grants
 - Betty noted that the Registrations from June 1 September 30 will be debited on October 1 and out of the checking account on October 10 (anything for registration year 2021 debited after September 1)
 - o Zoom License offered by USA Swimming

- Betty explained the Zoom Licensing and the cost (\$120.00 for one year) and the offering is for both LSCs and Clubs; recommended MW purchase and offer to clubs through MW
- Motion: Tony Storer moved that Midwestern purchase license for MW and offer to MW clubs to purchase, with clubs paying Midwestern the \$120.00 fee, which will then be forwarded to USA Swimming for purchase of the Zoom licenses, with a deadline date for clubs to opt in of November 15; Seconded-Jimmy Parmenter; Approved.
- Approval of Appointees for Open Positions and Committees
 - o Betsy discussed the recommended appointees for the open positions which are as follows:

Voting Positions

Technical Chair (2021)
 Operational Risk (2021)
 Safe Sport Chair (2021)
 Delegate at Large (2021)
 Delegate at Large (2021)
 Junior Athlete (2022)
 At Large Athlete (2021)
 Jay Thiltgen

 Lori Howard
 Aidan Cho
 Debra Pearson
 Sam Bach
 Diana Brailita
 Maris Grabill

Non-Voting Positions (HOD Voting)

Diversity Chair (2022) Thor Larson
 Governance chair to be elected by committee – only Chair voting member of HOD
 (Toby Rees still has 2 yrs on committee)

Governance Comm (3yr) Carol Olson

Governance Comm (1yr) Nikki Schlegelmilch

• Governance Athlete (2yr) Grace Thiltgen

At Large House of Delegates - 1 yr appointment with Committee Assignments

- Grace Thiltgen Governance (2yr)
- Isabelle Berlin Officials
- Ashton Bailey Safe Sport
- Emily Licht Safe Sport
- Lily Cunningham Diversity Equity, Inclusion
- Hanna Hailu Diversity Equity, Inclusion
- Motion to approve appointees by Jimmy Parmenter; Seconded-Emma McEntarffer; Approved
 Betty will update the website with newly elected officers, committee chairs, and committees
- Requested by Jimmy Parmenter an update to unregistered swimmer/meet recon policy approved March 10, 2020 BOD meeting
 - Rationale Policy seems to be too punitive with the \$30.00 additional registration fee initiated on the first recon; need to encourage registration and competition
 - o Recommended wording for meet flyers (Scot will update the Registration Policy Manual to conform) Athletes who appear as unregistered on the first pre-meet recon must register with Midwestern immediately. A second pre-meet recon will be run 4 days prior to the start of the meet and any unregistered athlete that appears on that list must register with Midwestern Swimming and will be charged an additional \$30.00 above the current MW registration fee and must provide proof of registration before being allowed to swim in the meet. Meet management must delete unregistered athletes from the meet file prior to meet commencement.
 - Motion to accept recommended update-Jimmy Parmenter; Seconded-Steve Marchitelli; Accepted

Announcements/Information

- Convention Update Betty Kooy
 - Discussed the PP slides included in the BOD packet
 Voting Delegates General Chair Betsy Purcell, Administrative Vice Chair Toby Rees, Senior Chair
 Jimmy Parmenter, Age Group Chair Emma McEntarffer, Coach Representative Katherine Anglin, Senior
 Athlete Representative Marti Walstad, At Large Delegate Betty Kooy
 Encouraged anyone who can to register for the Virtual Convention It's FREE!
 Search virtual convention on USA Swimming website; links in the PP document too
- Officials Steve Marchitelli
 - o Noted changes to dates of several Officials Clinics posted on MW Website
 - o MW Officials several attended the Iowa Virtual Officials Clinic on Saturday, September 12
- Next Meetings:
 - October 17, 2020 MW House of Delegates Meeting Virtual Zoom Meeting Time 10:30 a.m.
 - O November 17, 2020 MW Board of Directors Meeting Virtual Zoom Meeting 8:30 p.m.

Adjournment

- Motion: Motion to adjourn-Toby Rees Seconded-Steve Marchitelli; Passed
- Time: 9:16 p.m.
- Submitted by: Betty Kooy



To: MWS Board of Directors

From: Scot Sorensen, Membership/Registration Coordinator

Date: November 16, 2020

	2021 Membership June 1 – November 15, 2020	2020 Membership September 1 – November 15, 2019	Increase / Decrease
Year Round Clubs	15	16	+ 2
Year-Round Athletes - Renew	802	895	- 93
Year-Round Athletes - New	241	361	- 120
Seasonal Athletes – Renew	5	0	+ 5
Seasonal Athletes - New	4	0	+ 4
Flex Athletes – Renew	44	31	+ 13
Flex Athletes - New	20	26	- 6
Flex Athletes - Upgrade	9	3	+ 6
Outreach Athletes - Renew	16	17	- 1
Outreach Athletes - New	3	13	- 10
Athletes - Total	1,135	1,343 - 208	
NATH Members	176	149	+ 27

• Several of these statistics do not have much significance purely because of the 2021 membership year beginning three months earlier than the 2020 membership year.

BOD Report Executive Secretary November 17, 2020

Executive Secretary:

- Sanctions/Meet Schedules—.MW is sanctioning what is being requested. Several meets were sanctioned, but were pulled by hosts due to circumstances beyond their control. Several changed format, again due to the evolving circumstances. MW is requesting that masks be worn by everyone at all times except swimmer in the water and that there be no or few spectators. Most host clubs have been able to video the meets. Right now, we have no meet sanction requests for anything after January 1, 2021. This last weekend there were meets at four different sites two duals and two with 3 or 4 teams. Three were in Omaha area, one in the Lincoln area. There were almost 600 swimmers who were able to compete. That is about half of the number of swimmers currently registered for 2021 (1154).
- Awards There was no fall awards luncheon/ceremony this year. The awards were all bundled and Carol Olson has graciously offered to make sure all clubs get their awards. Awards will include MW Top 8, MW IMX Top 3 SCY, MW Record Breakers, and Zone qualifiers. Some awards that have been given in the past just were not valid this year. We only really had a shortened SCY season.
- MW Website/USA Swimming Info We are trying to include updates from USA Swimming including notes from LSC
 Leadership meetings and anything else the membership needs to be aware of. Jay Chambers has been sending
 Friday updates as to what is going on with USA Swimming and we are sharing those emails with club head coaches
 and team leadership.
- **High School Season** Nebraska High school season started November 16. At this point we don't know who is in the water and who isn't. Lincoln has issued a moratorium for youth sports through December 6. We will be watching what happens. We do not know what the end of the season will look like. At this point we have not granted any approval for observations for any 'invites' although we did have one inquiry. There may be no 'invites' this year. lowa concluded its Girls High School season on Saturday. Midwestern swimmers from the Council Bluffs area and Sioux City area competed in that meet.
- US Open and Winter 18 & U: The US Open concluded this past weekend being swum at nine different sites. Several MW athletes competed at the Des Moines Site. There will be a Winter 18 & Under meet in Kansas City for Region VIII teams with athletes limited to 85 girls and 85 boys and one in Des Moines in December. There are about 50 MW athletes qualified for those meets. We will see how many athletes chose to swim the 18 & U meet.
- All Stars: Des Moines is planning an All Star meet in January 15-17, 2021. At this point MW has not made any decision regarding participation. If MW does participate, it will probably be on a family-travel basis rather than a team-travel basis. Things are just so very fluid right now. MW athletes have had very little opportunity to achieve times to qualify for such a meet.

BALANCE SHEET

As of November 16, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
102 Wells Fargo	141,331.72
122 Savings Wells Fargo	65,102.04
124 CD FNBO	102,834.84
129 PayPal Account	0.00
Bill.com Money Out Clearing	1,107.06
Total Bank Accounts	\$310,375.66
Accounts Receivable	
1200 Accounts Receivable	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
119 close out of investments	0.00
410 Kirkpatrick Pettis	0.00
412 American Express	0.00
414 Dain Rauscher	0.00
Payroll Refunds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$310,375.66
Fixed Assets	
181 Depreciation	0.00
Total Fixed Assets	\$0.00
TOTAL ASSETS	\$310,375.66

BALANCE SHEET

As of November 16, 2020

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	0.00
Total Accounts Payable	\$0.00
Credit Cards	
204 Credit Card - Kooy, Betty	0.00
209 Credit Card - Scot Sorensen	0.00
Total Credit Cards	\$0.00
Other Current Liabilities	
201 Prepaid USS Registrations	23,893.00
2100 Payroll Liabilities	-599.04
211 Accrued PR Taxes	1,605.85
301 Payroll Tax	0.00
Direct Deposit Payable	0.00
Total Other Current Liabilities	\$24,899.81
Total Current Liabilities	\$24,899.81
Total Liabilities	\$24,899.81
Equity	
3000 Opening Bal Equity	0.00
3900 Retained Earnings	236,780.13
Net Income	48,695.72
Total Equity	\$285,475.85
TOTAL LIABILITIES AND EQUITY	\$310,375.66

PROFIT AND LOSS

	TOTAL
Income	
420 Interest Income	22.58
421 All Star Meet	10,563.40
441 MWS Sanction Fee	900.00
442 MWS Splash Fee	35,043.00
451 USS Athlete Membership	-6.00
451.1 Athlete-Premium	131,116.00
451.2 Athlete-Seasonal	693.00
451.3 Athlete-Upgrade	2,158.00
451.31 Athlete-Flex	1,360.00
451.4 Athlete-Outreach	425.00
451.5 Athlete-Txfr	640.00
Total 451 USS Athlete Membership	136,386.00
452 USS Nonathlete Members	20,183.00
453 USS Club Memberships	9,780.00
Total Income	\$212,877.98
GROSS PROFIT	\$212,877.98
Expenses	
521 All Star Meet Exp	16,795.29
523 Zone Meet Exp	700.00
526 Diversity Support	
526.1 Outreach Meet Support	1,619.91
Total 526 Diversity Support	1,619.91
527 Safe Sport	303.72
532 MWS LSC ShortCourse	3,252.69
541 Athlete Reimbursement	50.00
541.1 Sectional & Sr. Zone Reimburse	1,975.00
541.2 Grand Prix Reimb	1,200.00
541.3 Nationals & Jr. Nationals	4,000.00
Total 541 Athlete Reimbursement	7,225.00
551 USS Athlete Registration	
551.1 Athlete-Premium	72,416.00
551.3 Athlete-Flex	560.00
551.4 Athlete-Outreach	155.00
Total 551 USS Athlete Registration	73,131.00
552 USS NonAthlete Reg	9,710.00
553 USS Club Registrations	1,190.00
554 Club Rebates	13,950.00
566 Insurance	306.00
300 insulance	300.00

PROFIT AND LOSS

	TOTAL
571 Administration	2,117.56
571.1 Admin - Professional Fees	9,530.62
Total 571 Administration	11,648.18
572 Office Supplies	720.36
573 Admin Internet	389.94
574 Admin Phone	223.61
578 Officials Expense	811.51
578.2 Meet Costs	1,191.98
578.3 Officials Reimbursement	296.74
Total 578 Officials Expense	2,300.23
579 USA Swim Conference Expenses	316.00
581 Exec Secretary - Wage	17,823.30
582 Payroll Taxes	1,363.48
589 LSC Awards Banquet	
589.2 Awards	997.82
Total 589 LSC Awards Banquet	997.82
595 Miscellaneous Expense	40.45
Unapplied Cash Bill Payment Expense	0.00
otal Expenses	\$164,182.26
IET OPERATING INCOME	\$48,695.72
NET INCOME	\$48,695.72

BUDGET VS. ACTUALS: 2020 BUDGET - FY20 P&L

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
420 Interest Income	22.58	51.48	-28.90	43.86 %
421 All Star Meet	10,563.40	9,817.50	745.90	107.60 %
423 Zone Meet		8,087.75	-8,087.75	
431 MWS LSC Long Course		28,517.50	-28,517.50	
432 MWS LSC Short Course		28,424.00	-28,424.00	
441 MWS Sanction Fee	900.00	2,431.00	-1,531.00	37.02 %
442 MWS Splash Fee	35,043.00	84,150.00	-49,107.00	41.64 %
451 USS Athlete Membership	-6.00	182,792.50	-182,798.50	-0.00 %
451.1 Athlete-Premium	131,116.00		131,116.00	
451.2 Athlete-Seasonal	693.00		693.00	
451.3 Athlete-Upgrade	2,158.00		2,158.00	
451.31 Athlete-Flex	1,360.00		1,360.00	
451.4 Athlete-Outreach	425.00		425.00	
451.5 Athlete-Txfr	640.00		640.00	
Total 451 USS Athlete Membership	136,386.00	182,792.50	-46,406.50	74.61 %
452 USS Nonathlete Members	20,183.00	19,167.50	1,015.50	105.30 %
453 USS Club Memberships	9,780.00	5,984.00	3,796.00	163.44 %
489 LSC Awards Banquet Income		1,683.00	-1,683.00	
490 Coaches Clinic Income		5,142.50	-5,142.50	
Total Income	\$212,877.98	\$376,248.73	\$ -163,370.75	56.58 %
GROSS PROFIT	\$212,877.98	\$376,248.73	\$ -163,370.75	56.58 %
Expenses				
521 All Star Meet Exp	16,795.29	18,466.25	-1,670.96	90.95 %
523 Zone Meet Exp	700.00	17,858.50	-17,158.50	3.92 %
524 Other Age Group Expense		7,480.00	-7,480.00	
526 Diversity Support		9,350.00	-9,350.00	
526.1 Outreach Meet Support	1,619.91		1,619.91	
Total 526 Diversity Support	1,619.91	9,350.00	-7,730.09	17.33 %
527 Safe Sport	303.72	374.00	-70.28	81.21 %
528 Athlete Leadership Committee		467.50	-467.50	
531 MWS LSC LongCourse		30,574.50	-30,574.50	
532 MWS LSC ShortCourse	3,252.69	30,481.00	-27,228.31	10.67 %
541 Athlete Reimbursement	50.00	23,375.00	-23,325.00	0.21 %
541.1 Sectional & Sr. Zone Reimburse	1,975.00	,	1,975.00	
541.2 Grand Prix Reimb	1,200.00		1,200.00	
541.3 Nationals & Jr. Nationals	4,000.00		4,000.00	
Total 541 Athlete Reimbursement	7,225.00	23,375.00	-16,150.00	30.91 %
551 USS Athlete Registration		160,820.00	-160,820.00	
551.1 Athlete-Premium	72,416.00		72,416.00	
551.3 Athlete-Flex	560.00		560.00	
			200.00	

BUDGET VS. ACTUALS: 2020 BUDGET - FY20 P&L

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 551 USS Athlete Registration	73,131.00	160,820.00	-87,689.00	45.47 %
552 USS NonAthlete Reg	9,710.00	16,830.00	-7,120.00	57.69 %
553 USS Club Registrations	1,190.00	2,094.62	-904.62	56.81 %
554 Club Rebates	13,950.00	935.00	13,015.00	1,491.98 %
566 Insurance	306.00	303.93	2.07	100.68 %
568 Service Charge	175.28		175.28	
571 Administration	2,117.56	1,449.25	668.31	146.11 %
571.1 Admin - Professional Fees	9,530.62	9,817.50	-286.88	97.08 %
Total 571 Administration	11,648.18	11,266.75	381.43	103.39 %
572 Office Supplies	720.36	280.50	439.86	256.81 %
573 Admin Internet	389.94	561.00	-171.06	69.51 %
574 Admin Phone	223.61	794.75	-571.14	28.14 %
575 Admin Postage		46.75	-46.75	
576 Admin Travel/Training		374.00	-374.00	
576.1 Admin Travel-Mileage Reimburse		748.00	-748.00	
Total 576 Admin Travel/Training		1,122.00	-1,122.00	
577 National Convention		14,305.50	-14,305.50	
578 Officials Expense	811.51	5,610.00	-4,798.49	14.47 %
578.2 Meet Costs	1,191.98		1,191.98	
578.3 Officials Reimbursement	296.74		296.74	
Total 578 Officials Expense	2,300.23	5,610.00	-3,309.77	41.00 %
579 USA Swim Conference Expenses	316.00	3,272.50	-2,956.50	9.66 %
580 Exec Sec Support Wages		20,535.68	-20,535.68	
581 Exec Secretary - Wage	17,823.30		17,823.30	
582 Payroll Taxes	1,363.48		1,363.48	
589 LSC Awards Banquet		5,610.00	-5,610.00	
589.2 Awards	997.82		997.82	
Total 589 LSC Awards Banquet	997.82	5,610.00	-4,612.18	17.79 %
590 Coaches Clinic		13,090.00	-13,090.00	
595 Miscellaneous Expense	40.45	233.75	-193.30	17.30 %
599 Contingency Fund		229.13	-229.13	
Unapplied Cash Bill Payment Expense	0.00		0.00	
Total Expenses	\$164,182.26	\$396,368.61	\$ -232,186.35	41.42 %
NET OPERATING INCOME	\$48,695.72	\$ -20,119.88	\$68,815.60	-242.03 %
NET INCOME	\$48,695.72	\$ -20,119.88	\$68,815.60	-242.03 %