General Chair	Betsy Purcell
Adm Vice Chair	Toby Rees
Senior Vice Chair	Jimmy Parmenter
Age Group Chair	Emma McEntarffe
Technical Chair	Open
Treasurer	Stefanie Martinez
Registration	Scot Sorensen
Finance Chair	Tony Storer
Operational Risk	Open
Official Chair	Steve Marchitelli
Safe Sport Chair	Open
Coaches' Rep	Katherine Anglin
Athlete Representative	Marti Walstad
Athlete Representative	Open
Athlete At Large Representative	Open
Delegate At Large	Jeff Nelson
Delegate At Large	Open
Delegate At Large	Open
Executive	
Secretary	Betty Kooy
Past General Chair	Carol Olson



Board of Directors Meeting

Tuesday, September 15, 2020 • 8:30 PM Zoom Meeting – See Attached Link

MEETING AGENDA

- Welcome and Roll Call Introduction of Newly Elected Board Members
- 2. Declaration of Conflict of Interest Statement
- 3. Review and Approve July 2020 Meeting Minutes
- 4. Consent Agenda
 - Membership/Registration Coordinator Report
 - Executive Secretary Report
- 4. Current Business
 - Finance Brief Update
 Zoom License Approval
 - Approval of Appointees for Open Positions
- 5. Announcements/Information
 - Convention Orientation Power Point
- 6. Adjournment

Betsy Purcell is inviting you to a scheduled Zoom meeting

Topic: MWS Board Of Directors Meeting

Time: Sep 15, 2020 08:30 PM Central Time (US and Canada)

Join Zoom Meeting

https://zoom.us/j/97351766590?pwd=amFyLzhQYllESkRDd2

UzejFLamxGZz09

Meeting ID: 973 5176 6590

Passcode: 736901

Find your local number: https://zoom.us/u/a5mZa5tg

Midwestern Swimming Board of Directors Meeting Minutes Tuesday 21 July 2020 Via Zoom

DRAFT

DISTRIBUTION: posted to Midwestern Swimming website, mwswim.org, and via email

CALL TO ORDER: Carol Olson, Midwestern Swimming General Chair, called the meeting to order at 8:38 PM.

ATTENDANCE:

General Chair	Carol Olson	Present
Administrative Vice Chair	Jay Thiltgen	Present
Age Group Chair	Emma McEntarffer	Present
Secretary	Jeff Nelson	Present
Treasurer	Stefanie Martinez	Absent
Registration	Scot Sorensen	Present
Finance Chair	Jason Hiley	Absent
Technical Chair	Jimmy Parmenter	Present
Officials Chair	Steve Marchitelli	Present
Operational Risk	John Tysdal	Present
Safe Sport/Diversity&Inclusion	Betsy Purcell	Present
Coaches' Representative	Sam Bach	Present
Safe Sport Representative	Aidan Cho	Absent
Athlete Representative	Lauren Mayo	Absent
Athlete Representative	Marti Walstad	Present
Delegate At Large	Bruce Schomburg	Present
Delegate At Large	Kerri Paup	Absent
Delegate At Large	Toby Rees	Present
Delegate At Large	Brinker Harding	Absent
Executive Secretary	Betty Kooy	Present

DECLARATION OF CONFLICT OF INTEREST

Carol Olson read the following to the Board of Directors:

"Is any member aware of any conflict of interest, that is, of a personal interest or direct or indirect pecuniary interest, in any matter being considered by this meeting which should now be reported of disclosed or addressed under the Midwestern Swimming Conflict of Interest Policy?"

If a Board member determines there to be a conflict of interest at any point during the course of the meeting when a specific subject is being discussed and/or action is being taken, a declaration of a conflict of interest should be made at that time.

MINUTES

The minutes of the previous meeting, held on 14 May 2020, were reviewed. A motion to approve the March minutes was made by Betsy Purcell. Second by John Tysdal. A vote was conducted with all in favor. The May minutes are APPROVED.

CONSENT AGENDA

Motion to review and approve the Consent Agenda by John Tysdal. Second by Steve Marchitelli. A vote to approve the Consent Agenda was had with all in favor. The Consent Agenda is APPROVED.

MEETS:

Betty Kooy has an announcement for clubs wishing to host meets. Beginning in August, times obtained at sanctioned meets will become eligible for National meets and Olympic Trials. Clubs are encouraged to do their homework and get their meets sanctioned to ensure official times. A template for submitting a meet for sanctioning is now available.

Morningside College will have a meet in July for approximately 30 swimmers. Heather Farris will video the meet to show how to conduct a meet. Hosts need to have a good protocol, and old school techniques such as Clerk of Course check ins are suggested. Social Distancing will be required and fly over starts will not be allowed. Bruce Schomburg plans to hold non-sanctioned meets for his club.

CURRENT BUSINESS:

Financial review is provided by Betty, as Jason is absent. MW Swimming is in good shape, considering the current conditions. No significant changes are seen in our finances. HBE will be asked to reduce their fees during this pandemic downturn. Currently, HBE fees are \$450/month. Quickbooks fees are \$70-\$100/month, just for payroll. MWS is not really losing much money, but we do not have income either.

USA SWIMMING UPDATES:

Virtual Swim meets are now possible against teams in another LSC, provided both LSCs approve of the meet. Mike Nobiling inquired about dual meets with Iowa Swimming teams. Invitational meets are also possible. Travel is not encouraged. Bruce asked about how to set up meets. Municipal, County, and State laws will dictate how to hold a meet, with specifics from each on number of people allowed to gather, infection rates. Etc. Monthly Head Coach Meetings are a great place to learn about news.

VIRTUAL SWIMMING LEAGUE:

This is a new format proposal to encourage competition. Three Seasons are proposed, Fall, Winter, Summer. Clubs could charge up to \$75 per swimmer for participation, of which \$25 would go to the LSC. Top 32 would be scored in each event. Individual hi-point winners would be calculated. Top 10 swimmers would get a T-shirt. This proposal has been only moderately embraced. Carol is working on a new promotion of the VSL. Meet manager can be used to submit results. Meets can be sanctioned. 8 meets are proposed per season, one every other week. 4 events per meet are suggested. Seasons are Sept-Dec, Jan-Apr, and May-Aug. Of note, this is a supplement to regular swim meets. Sanctioned meets can count for both virtual and regular meets.

BOARD DEPARTURES:

John Tysdal has moved to Bettendorf, IA and has resigned from the MW Swimming BOD. We all thank John for his dedication and service, and we wish him the best in the Quad Cities area. Kerri Paup has resigned from the MW Swimming BOD.

ELECTIONS:

MW may hold a virtual meeting for the next House of Delegate meeting in August. Election Buddy is being investigated for elections. Toby Rees suggests that Google Survey be used, ensuring 1 vote per person. Documents can be sent during the meeting. Zoom is an option for conducting the meeting. Emails of all attendees will be critical to ensure invites are sent. The Governance Committee is working on the meeting format. Betty reminds us that notification of an HOD meeting is required 20 days in advance.

MOTION TO ADJOURN: Betsy Purcell made the motion to adjourn. Second by Steve Marchitelli. Vote to adjourn with all in favor. Meeting adjourned at 9:05 PM.

RESPECTFULLY SUBMITTED: Jeff Nelson, Secretary

Midwestern Swimming strives to maximize opportunities for growth and success through competitive swimming.



To: MWS Board of Directors

From: Scot Sorensen, Membership/Registration Coordinator

Date: September 13, 2020

June 1, 2020 Through August 30, 2020	2021 Membership Year	
Year-Round Athletes - Renew	27	
Year-Round Athletes - New	24	
Seasonal Athletes – Renew	5	
Seasonal Athletes - New	4	
Flex Athletes – Renew	40	
Flex Athletes - New	12	
Flex Athletes - Upgrade	0	
Outreach Athletes - Renew	1	
Outreach Athletes - New	0	
Athletes - Total	113	
NATH Members	45	

- The 2021 membership year began June 1, 2020.
- 2021 NATH memberships should increase because of the immediate requirement that all club BOD members must maintain active NATH membership to USA Swimming. Monitoring and compliance of such is the club's responsibility as SWIMS is yet unsuited to accomplish this activity.

BOD Report Executive Secretary September 15, 2020

Executive Secretary:

- Sanctions/Meet Schedules—.USA Swimming is encouraging squad, virtual, and small, local invites. MW will entertain requests for Sanctions that are in compliance with USA Swimming guidelines and local and state mandates. After August 1, 2020, times achieved at sanctioned meets can be used for national meets and programs. All meets that were bid for September-December have been pulled from the MW website. Going forward we are sanctioning meets on a case-by-case basis. There are nine (9) meets currently scheduled for this Fall. Most are CLOSED meets squad meets or 3-4 team invites. Iowa teams seem to be able to host right now. Many Nebraska teams still do not have normal water or the ability to host meets. We are encouraging some restrictions on the meets being sanctioned especially social distance and smaller sessions.
- SAA and Midwestern Academic Awards MW has had seven athletes who have applied and been accepted for the USA Swimming Academic All America Award. The final list has not been posted yet. We had 27 successful applicants for the Midwestern Academic Award. Certificates will be distributed to clubs along with all other awards.
- Awards There will be no awards luncheon this year. In early October we will bundle all awards up and mail them to each club. Awards will include MW Top 8, MW IMX Top 3 SCY, MW Record Breakers, and Zone qualifiers. Some awards that have been given in the past just are not valid this year. We only really had a shortened SCY season.
- Convention The USAS Convention this year is a Virtual convention. We are trying to keep the BOD and MW
 delegates abreast of the meetings and hoping more MW participants get involved. Web links have been sent to all
 voting delegates (General Chair, Admin Vice Chair, Sr Chair, Age Group Chair, Coach Representative, Athlete
 Representatives). Because it is virtual, anyone can register and join meetings via the web when links are posted or
 received..
- **MW Website** We are trying to include updates from USA Swimming including notes from LSC Leadership meetings and anything else the membership needs to be aware of. Domain name has been renewed until 2025 through GoDaddy and domain privacy protection has been purchased too.

BALANCE SHEET

As of September 8, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
102 Wells Fargo	68,547.74
122 Savings Wells Fargo	65,101.51
124 CD FNBO	102,834.84
129 PayPal Account	0.00
Bill.com Money Out Clearing	1,107.06
Total Bank Accounts	\$237,591.15
Accounts Receivable	
1200 Accounts Receivable	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
119 close out of investments	0.00
410 Kirkpatrick Pettis	0.00
412 American Express	0.00
414 Dain Rauscher	0.00
Payroll Refunds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$237,591.15
Fixed Assets	
181 Depreciation	0.00
Total Fixed Assets	\$0.00
TOTAL ASSETS	\$237,591.15

BALANCE SHEET

As of September 8, 2020

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	0.00
Total Accounts Payable	\$0.00
Credit Cards	
204 Credit Card - Kooy, Betty	0.00
209 Credit Card - Scot Sorensen	0.00
Total Credit Cards	\$0.00
Other Current Liabilities	
201 Prepaid USS Registrations	9,072.00
2100 Payroll Liabilities	-599.04
211 Accrued PR Taxes	1,983.04
301 Payroll Tax	0.00
Direct Deposit Payable	0.00
Total Other Current Liabilities	\$10,456.00
Total Current Liabilities	\$10,456.00
Total Liabilities	\$10,456.00
Equity	
3000 Opening Bal Equity	0.00
3900 Retained Earnings	236,780.13
Net Income	-9,644.98
Total Equity	\$227,135.15
TOTAL LIABILITIES AND EQUITY	\$237,591.15

PROFIT AND LOSS

January 1 - September 8, 2020

20.62 10,563.40 50.00 33,330.25 -6.00
10,563.40 50.00 33,330.25 -6.00
50.00 33,330.25 -6.00
33,330.25 -6.00
-6.00
64,372.00
693.00
1,690.00
1,040.00
335.00
320.00
68,444.00
12,338.00
7,180.00
\$131,926.27
\$131,926.27
16,795.29
1,491.28
1,491.28
166.12
3,252.69
50.00
1,975.00
1,200.00
4,000.00
7,225.00
58,528.00
530.00
130.00
59,188.00
9,238.00
770.00
13,950.00
306.00
175.28

PROFIT AND LOSS

January 1 - September 8, 2020

	TOTAL
571 Administration	1,633.36
571.1 Admin - Professional Fees	8,323.59
Total 571 Administration	9,956.95
572 Office Supplies	251.23
573 Admin Internet	389.94
574 Admin Phone	223.61
578 Officials Expense	811.51
578.2 Meet Costs	1,191.98
578.3 Officials Reimbursement	296.74
Total 578 Officials Expense	2,300.23
579 USA Swim Conference Expenses	316.00
581 Exec Secretary - Wage	14,258.64
582 Payroll Taxes	1,090.79
589 LSC Awards Banquet	
589.2 Awards	185.75
Total 589 LSC Awards Banquet	185.75
595 Miscellaneous Expense	40.45
Unapplied Cash Bill Payment Expense	0.00
Total Expenses	\$141,571.25
NET OPERATING INCOME	\$ -9,644.98
NET INCOME	\$ -9,644.98

BUDGET VS. ACTUALS: 2020 BUDGET - FY20 P&L

January - December 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
420 Interest Income	20.62	56.10	-35.48	36.76 %
421 All Star Meet	10,563.40	10,710.00	-146.60	98.63 %
423 Zone Meet		8,823.00	-8,823.00	
431 MWS LSC Long Course		31,110.00	-31,110.00	
432 MWS LSC Short Course		31,008.00	-31,008.00	
441 MWS Sanction Fee	50.00	2,652.00	-2,602.00	1.89 %
442 MWS Splash Fee	33,330.25	91,800.00	-58,469.75	36.31 %
451 USS Athlete Membership	-6.00	199,410.00	-199,416.00	-0.00 %
451.1 Athlete-Premium	64,372.00		64,372.00	
451.2 Athlete-Seasonal	693.00		693.00	
451.3 Athlete-Upgrade	1,690.00		1,690.00	
451.31 Athlete-Flex	1,040.00		1,040.00	
451.4 Athlete-Outreach	335.00		335.00	
451.5 Athlete-Txfr	320.00		320.00	
Total 451 USS Athlete Membership	68,444.00	199,410.00	-130,966.00	34.32 %
452 USS Nonathlete Members	12,338.00	20,910.00	-8,572.00	59.01 %
453 USS Club Memberships	7,180.00	6,528.00	652.00	109.99 %
489 LSC Awards Banquet Income		1,836.00	-1,836.00	
490 Coaches Clinic Income		5,610.00	-5,610.00	
Total Income	\$131,926.27	\$410,453.10	\$ -278,526.83	32.14 %
GROSS PROFIT	\$131,926.27	\$410,453.10	\$ -278,526.83	32.14 %
Expenses				
521 All Star Meet Exp	16,795.29	20,145.00	-3,349.71	83.37 %
523 Zone Meet Exp	·	19,482.00	-19,482.00	
524 Other Age Group Expense		8,160.00	-8,160.00	
526 Diversity Support		10,200.00	-10,200.00	
526.1 Outreach Meet Support	1,491.28	,	1,491.28	
Total 526 Diversity Support	1,491.28	10,200.00	-8,708.72	14.62 %
527 Safe Sport	166.12	408.00	-241.88	40.72 %
528 Athlete Leadership Committee		510.00	-510.00	
531 MWS LSC LongCourse		33,354.00	-33,354.00	
532 MWS LSC ShortCourse	3,252.69	33,252.00	-29,999.31	9.78 %
541 Athlete Reimbursement	50.00	25,500.00	-25,450.00	0.20 %
541.1 Sectional & Sr. Zone Reimburse	1,975.00		1,975.00	5.25 //
541.2 Grand Prix Reimb	1,200.00		1,200.00	
541.3 Nationals & Jr. Nationals	4,000.00		4,000.00	
Total 541 Athlete Reimbursement	7,225.00	25,500.00	-18,275.00	28.33 %
	, -	175,440.00	-175,440.00	
551 USS Athlete Registration				
551 USS Athlete Registration 551 1 Athlete-Premium	58 528 00	173,440.00		
551 USS Athlete Registration 551.1 Athlete-Premium 551.3 Athlete-Flex	58,528.00 530.00	173,440.00	58,528.00 530.00	

BUDGET VS. ACTUALS: 2020 BUDGET - FY20 P&L

January - December 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 551 USS Athlete Registration	59,188.00	175,440.00	-116,252.00	33.74 %
552 USS NonAthlete Reg	9,238.00	18,360.00	-9,122.00	50.32 %
553 USS Club Registrations	770.00	2,285.00	-1,515.00	33.70 %
554 Club Rebates	13,950.00	1,020.00	12,930.00	1,367.65 %
566 Insurance	306.00	331.50	-25.50	92.31 %
568 Service Charge	175.28		175.28	
571 Administration	1,742.36	1,581.00	161.36	110.21 %
571.1 Admin - Professional Fees	8,323.59	10,710.00	-2,386.41	77.72 %
Total 571 Administration	10,065.95	12,291.00	-2,225.05	81.90 %
572 Office Supplies	509.06	306.00	203.06	166.36 %
573 Admin Internet	389.94	612.00	-222.06	63.72 %
574 Admin Phone	223.61	867.00	-643.39	25.79 %
575 Admin Postage		51.00	-51.00	
576 Admin Travel/Training		408.00	-408.00	
576.1 Admin Travel-Mileage Reimburse		816.00	-816.00	
Total 576 Admin Travel/Training		1,224.00	-1,224.00	
577 National Convention		15,606.00	-15,606.00	
578 Officials Expense	811.51	6,120.00	-5,308.49	13.26 %
578.2 Meet Costs	1,191.98		1,191.98	
578.3 Officials Reimbursement	296.74		296.74	
Total 578 Officials Expense	2,300.23	6,120.00	-3,819.77	37.59 %
579 USA Swim Conference Expenses	316.00	3,570.00	-3,254.00	8.85 %
580 Exec Sec Support Wages		22,402.50	-22,402.50	
581 Exec Secretary - Wage	14,258.64		14,258.64	
582 Payroll Taxes	1,090.79		1,090.79	
589 LSC Awards Banquet		6,120.00	-6,120.00	
589.2 Awards	185.75		185.75	
Total 589 LSC Awards Banquet	185.75	6,120.00	-5,934.25	3.04 %
590 Coaches Clinic		14,280.00	-14,280.00	
595 Miscellaneous Expense	40.45	255.00	-214.55	15.86 %
599 Contingency Fund		250.00	-250.00	
Unapplied Cash Bill Payment Expense	0.00		0.00	
Total Expenses	\$141,938.08	\$432,402.00	\$ -290,463.92	32.83 %
NET OPERATING INCOME	\$ -10,011.81	\$ -21,948.90	\$11,937.09	45.61 %
NET INCOME	\$ -10,011.81	\$ -21,948.90	\$11,937.09	45.61 %



To: LSC General Chairs, Admin Chairs, LSC Staff

From: USA Swimming Date: September 10, 2020

RE: Enterprise Zoom License offer for teams

USA Swimming is pleased to offer clubs the opportunity to purchase an **Enterprise Zoom License** at a rate of \$120/yr. (a significant discount off the regular Enterprise rate). Licenses will be active beginning January 1, 2021 for one year.

LSCs are responsible for collecting information and payment from each club interested, completing the <u>LSC</u> <u>Enterprise Zoom License Form</u>, and submitting the completed form to Paula D'Amico <u>pdamico@usaswimming.org</u> no later than December 1, 2020. After December 15th, USA Swimming will invoice each LSC for payment of licenses.

- Clubs must request and pay for each license through their LSC
- Clubs must provide the following information to the LSC for each license requested:
 - o club name
 - o club contact
 - o club email this will be the email that gets linked to the USA Swimming Zoom account.
 - o Clubs may request more than one license, each license will have a cost of \$120/yr.

The Enterprise Zoom License includes the following features:

- Host up to 500 participants per meeting
- Unlimited Cloud Storage for recording your meetings
- Dedicated Customer Success Manager
- Webinar capabilities for up to 500 participants
- Unlimited number of meetings

Other information:

- If a club provides an email already in use on Zoom, nothing will change for the user except that email will now be part of the USA Swimming account. If a club has a paid license currently beyond January 1, they will be asked what they want to do with the remaining, prorated balance (if they have one).
- After December 15th, clubs will receive an individual email invite directly from Zoom (to the email provided on the LSC Enterprise Zoom License Form) to activate their account beginning January 1, 2020.

Questions about the USA Swimming offer contact jane.grosser@usaswimming.org or Pdamico@usaswimming.org

Questions about Zoom features, connections, etc. contactsupport.zoom.us or use the chat/phone support

2020 Midwestern Board of Directors

Recommendations for Appointments for Open Positions and Committee Appointments General Chair – Betsy Purcell

Technical Chair (2021) Jay Thiltgen
Operational Risk (2021) Lori Howard
Safe Sport Chair (2021) Aidan Cho

Delegate at Large (2021) Debra Pearson

Delegate at Large (2021)

Junior Athlete (2022)

At Large Athlete (2021)

Sam Bach

Diana Brailita

Maris Grabill

Diversity Chair (2022) Thor Larson Governance Committee 3yr Carol Olson

Governance Committee 1yr Nikki Schlegelmilch Governance Athlete 2yr Grace Thiltgen

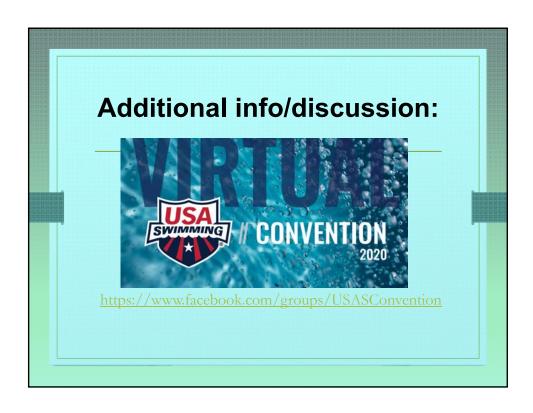
House of Delegates – Athletes at Large and Committee Assignments – 1 yr appointments

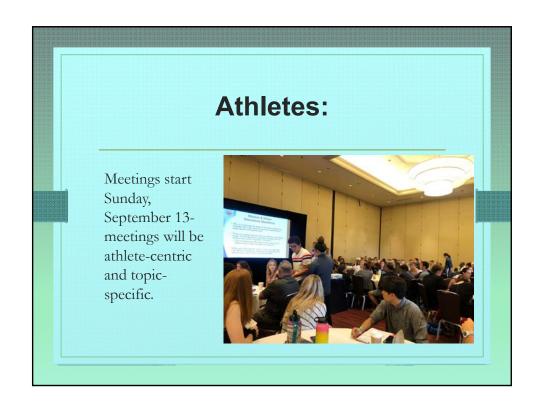
Governance Grace Thiltgen
Officials Isabelle Berlin
Safe Sport Ashton Bailey
Safe Sport Emily Licht
Diversity, Equity, Inclusion Lily Cunningham

Diversity, Equity, Inclusion Hannah Hailu









Contact the staff leader for a link to attend a committee meeting

STAFF LIASON/LEADER CONTACT INFORMATION

National Official's Committee: Macie McNichols, mmcnichols@usaswimming.org

Western Zone Business Meeting: Juan Caraveo, jcaraveo@usaswimming.org

Zone Athlete Meetings: Ellery Parish, ellery.parish@gmail.com

Registration / Membership Committee: Denise Thomas, denise.thomas@usaswimming.org

Diversity Equity & Inclusion National Committee: Mariejo Truex, mtruex@usaswimming.org

All Athlete Meetings: Ellery Parish, ellery.parish@gmail.com

National Team Steering Committee: Lindsay Mintenko, lmintenko@usaswimming.org

LSC Development Committee: Jane Grosser, jane.grosser@usaswimming.org

Senior Development Committee: Jaime Lewis, <u>ilewis@usaswimming.org</u>

https://www.usaswimming.org/docs/default-source/usas-convention/2020-convention/agenda-virtualconvention2020-final-8-20-20.pdf

Zone Meeting Dates

- SZ: Saturday Sept. 12- 2:00 pm ET **and** Sept 27 2:00 pm ET
- WZ: Sunday, Sept. 13- 2:00pm PT
- EZ: Saturday, Sept 19- 12:30 pm ET
- CZ: Sunday, Sept 28-3:00pm CT



